

Annual FERPA Notification Sent to Students

The text that follows is an example of an annual notification sent to all enrolled students.

University students should be concerned about their rights involving the privacy of their education records along with the issue of directory information. USC Aiken follows the federal law known as the Family Education Rights and Privacy Act of 1974 (also known as FERPA) and invites you to make yourself familiar with these requirements by reviewing the information at the following link:

<http://web.usca.edu/records/notification-of-student-rights.dot>

Directory information includes categories of information which involve your name, address, e-mail address, phone listing, date and place of birth, major, dates of attendance, degrees and awards, etc. What this basically means is we can release your address and telephone number to anyone who happens to call us asking for it. You do have the ability to have directory information withheld, and if you would like to do so the link below provides the form necessary for doing that. This form can also be used to remove the privacy indicator if and when you decide to do that.

<http://web.usca.edu/dotAsset/37151.pdf>

Please feel free to contact me or Mrs. Lib Thomas, Associate Registrar, if you have questions or concerns.

Vivian D. Grice, Registrar
University of South Carolina Aiken
471 University Parkway
Aiken, SC 29801
(803) 641-3550
viviang@usca.edu