

LimeSurvey Training Workshop Exercise

1) Create a Survey.

Click the green plus icon  on the Administration toolbar, next to the Surveys list.

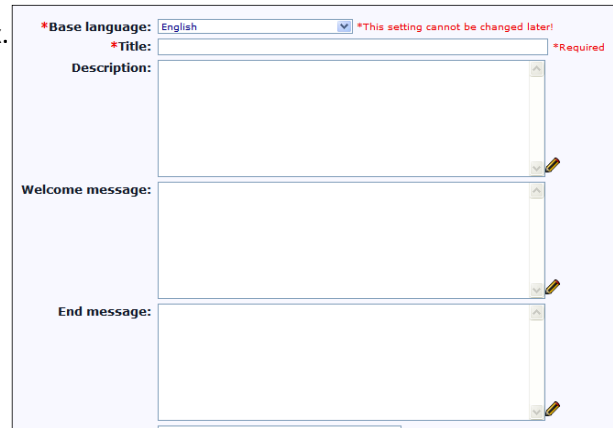


Name the survey: Type in your title in the Title text box.


Under description, type: "This describes my survey"

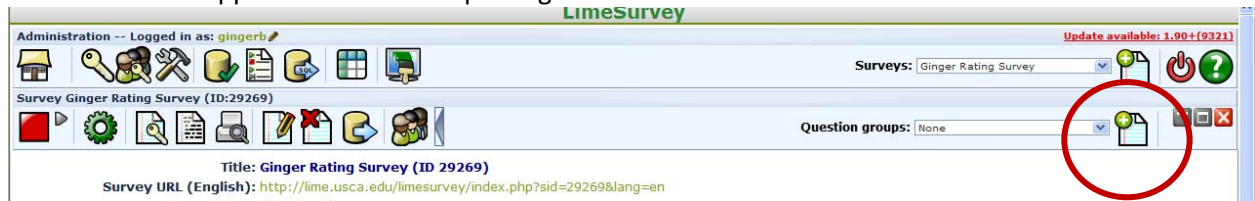
Under welcome, type: "Welcome to my survey"

Select Save Survey



2) Create a Group:


Click the green plus icon  on the Survey Toolbar, next to the Question groups listing/drop down menu. It should appear as the second plus sign. See below.

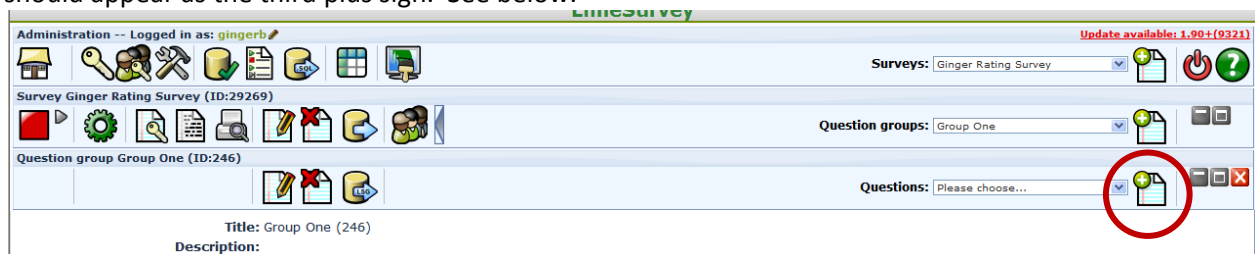


Type in "Group One" for the Title.

Click Save Question Group.

3) Create a few Questions:

Click the green plus icon  on the Group Tool Bar, next to the Questions listings/drop down menu. It should appear as the third plus sign. See below.




Type in 1 for the code.

Type "What is your favorite color?" in the Question text box.

Select the Question Type: select "Short free text" – within the Question Type drop down list.

Click "Save Question"

Let's create another question.

Click the green plus icon  on the Group Tool Bar, next to the Questions listings/drop down menu. It should appear as the third plus sign. See below.



Type in 2 for the code.

Type "Choose your favorite color?" in the Question text box.

Select the Question Type: select "List radio" – within the Question Type drop down list.

Click "Save Question"

You should now see a warning telling you need to add answer options to this question. Select the icon that appears at the end of the warning.

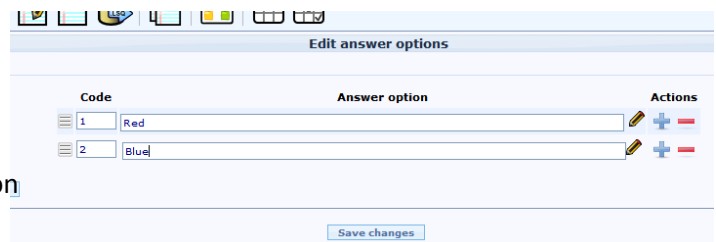
Type: List (radio)

Warning: You need to add answer options to this question



Type in some options:

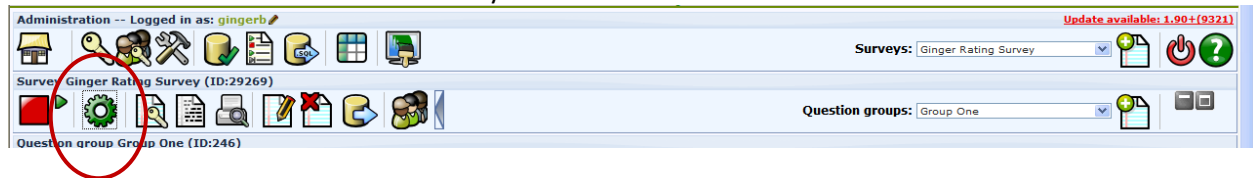
- Type "1" in 1st box under Code,
- Type "Red" in the box under Answer Option
- Click the blue plus sign in that row.
- Type "2" in the 2nd box under Code.
- Type "Blue" in the 2nd box under Answer Option



Click save changes.

4) Now let's test out the survey.

Click the "Green Gear" icon on the Survey tool bar.



You will now be able to test your survey. You will see what the participant sees when taking your survey.