

Substantive Change Cover Sheet

1. Complete and submit a Substantive Change Cover Sheet with every substantive change submission.
2. Submit substantive changes as separate submissions except as permitted by policy.
3. Multiple changes in one submission, except as allowed by policy, will be returned.
4. An invoice will be issued, if required, when action is taken; no need to send payment until invoiced.

INSTITUTIONAL INFORMATION

INSTITUTION NAME (NO ABBREVIATIONS)

University of South Carolina Aiken

MAIN CAMPUS CITY + STATE (OR NON-U.S. COUNTRY)

Aiken, South Carolina

OFFICE USE

IS THE INSTITUTION CURRENTLY ON REIMBURSEMENT FOR TITLE IV FEDERAL FUNDING?



Yes



No



If "Yes" see policy for approval process requirements.

SUBSTANTIVE CHANGE RESTRICTION

1. Is the institution currently on Warning, Probation, or Probation for Good Cause?



Yes



No

2. Was the institution placed on Warning, Probation, or Probation for Good Cause on or after September 3, 2020, and subsequently removed from sanction?



Yes



No

3. Is the institution currently under provisional certification for participation in federal financial aid programs?



Yes



No

If ANY are "Yes" the institution is on **SUBSTANTIVE CHANGE RESTRICTION.**

Refer to the *Substantive Change Policy and Procedures* for differential requirements and conditions.



SUBMISSION INFORMATION

SUBSTANTIVE CHANGE TYPE (ONLY USE DESCRIPTIONS DEFINED IN POLICY)

Program closure

SUBMISSION DATE

04/28/2021

IMPLEMENTATION DATE

01/01/2022

SUBSTANTIVE CHANGE DESCRIPTION

Closing UofSC Aiken's participation in the joint MEd program with UofSC Columbia

OFF-CAMPUS INSTRUCTIONAL SITES /ADDITIONAL LOCATIONS RELATED TO THIS SUBMISSION

| | Site Name | Address | City | State | ZIP Code | Country |
|----|-----------|---------|------|-------|----------|---------|
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |

PROGRAMS RELATED TO THIS SUBMISSION

| | Program Name (to include discipline) | Credential (Dip'loma, Bachelor of Arts, etc.) | Instructional Level (undergrad/grad) |
|----|--------------------------------------|-----------------------------------------------|--------------------------------------|
| 1. | Learning Design and Technologies | Master of Education | graduate |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

SUBMITTED

I certify the information on this form is correct and accurately represents the current status of the institution at the time of submission.

LIAISON or CEO NAME

Lloyd A. Dawe

EMAIL ADDRESS

LloydD@usca.edu

Suggest electronically signing with Adobe Acrobat when complete and before submitting (optional).



UofSC Aiken

Academic Affairs

SACSCOC

MAY 13 2021

Received

1021
DVA

April 28, 2021

Dr. Belle Wheelan, President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, Georgia 30033-4097

Dear Dr. Wheelan,

The University of South Carolina Aiken has made the decision through consultation with and approval by appropriate review and approval bodies to withdraw from the MEd in Learning Design and Technologies (previously named the *MEd in Educational Technology*) that was offered as a joint program with the University of South Carolina Columbia, effective January 1, 2022.

Attached is a teach-out plan for the closure of the program.

Please let me know if you have any questions or require further information.

Sincerely,

Lloyd A. Dawe, PhD
Institutional Accreditation Liaison

encl: 3

cc: Dr. Sandra Jordan, Chancellor
Dr. Daren Timmons, Provost and Executive Vice Chancellor for Academic Affairs

MEd in Learning Design and Technologies Teach-Out Plan

1. Cover Sheet.

A Substantive Change Cover sheet is attached.

2. Closure date when students are no longer admitted.

January 1, 2022

3. How affected parties will be informed of the impending closure.

Upon approval by SACCOC, faculty, staff, and students will be informed of the changes via our annual Academic Bulletin publication as well as through announcements at a School of Education meeting, the Faculty Assembly, and the Classified Employee Assembly.

4. An explanation of how all affected students will be helped to complete their programs of study with minimal disruption or additional costs.

Aiken's withdrawal from the joint agreement will not impact students. As indicated in the attached memorandum from the UofSC College of Education and the UofSC Aiken School of Education dated July 30, 2020, the University of South Carolina Columbia will continue to offer the degree program, albeit not as a joint venture. Student interest in the program has decreased over the past few years, and there are currently only 2 UofSC Aiken students in the program, both of whom are scheduled to complete their degrees at the end of the Spring 2021 semester. Should a student express interest in the program between now and the approved closure of admissions, they will be informed by their advisor of the impending closure of the joint program and given the option of entering the program as a UofSC Columbia student or as a UofSC Aiken student. If students decide to pursue the program as Aiken students prior to the approved closure of admissions, they will be permitted to enroll in Aiken sections of each class until they complete their program of study.

5. Explain whether the students subject to the teach-out plan will incur additional charges or other expenses because of the teach-out and, if so, how the students will be notified.

There will be no additional charges or expenses associated with the teach-out.

6. Copies of signed teach-out agreements with other institutions.

See attached agreement with the University of South Carolina Columbia.

7. Description of how faculty and staff will be redeployed.

No faculty or staff positions will be eliminated by these changes. Faculty will continue to offer classes in their areas of expertise and staff will provide services in support of other existing education programs.



To: UofSC President Caslen and UofSC Aiken Chancellor Sandra Jordan
From: Dean Jon Pederson, UofSC College of Education and Dean Judy Beck,
UofSC Aiken School of Education
Through: Provost William Tate, UofSC Columbia and Provost Daren Timmons,
UofSC Aiken
Re: M.Ed. in Learning Design and Technologies termination of Joint program
status
Date: July 30, 2020

Dear President Caslen and Chancellor Jordan-

We respectfully submit this request to officially terminate the collaborative M.Ed. in Learning Design and Technologies program between UofSC Columbia and UofSC Aiken. Although this program has served both entities well in the past, it no longer meets the goals for either campus. While UofSC Columbia will continue to offer the degree, UofSC Aiken will focus on other programs. We want to ensure that this is an amicable parting.

We have agreed to the following assurances:

- 1) UofSC Columbia students will apply to the MEd in Learning Design and Technologies for Spring, Summer, and Fall 2021 as usual. These students will continue to apply to the Columbia Graduate School and will apply to the "old" program for Spring and Summer 2021. Fall 2021 applicants will apply to the "old" program and then once all is approved move to the "new" program. The reality is there won't be any difference from the student's perspective in the old vs. new. We want to ensure that there is no interruption in the application and admission process throughout this transition. The program created with the submission of a UofSC Columbia new program proposal will replace the joint program. Once our new program is approved by CHE we will then terminate the old program.
- 2) UofSC Aiken students in the MEd in Learning Design and Technologies will be taught out if they choose to remain in the program. They would enroll in an Aiken section of the remaining classes to complete their program.
- 3) We will support Dr. Gary Senn teaching EDET 746 sec J50 & 060 in Fall 2020. He will teach this course with the combined sections.
- 4) The financial agreements of the MOU would remain in effect as it is currently written until students currently in the Aiken campus MEd in Learning Design and Technologies complete the program. USC Columbia agrees to transfer tuition

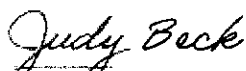
money from courses taught by Aiken faculty, and Aiken agrees to transfer tuition money from courses taught by Columbia faculty as indicated in the existing MOU.

- 5) UofSC Aiken would not have UofSC Aiken faculty teach courses as part of load in the Learning Design and Technologies program after Spring 2021 if the approval for termination of the joint status of the program is in place for Fall 2021.

The proposed timeline for this separation would be as follows for each campus:

| UofSC Columbia | UofSC Aiken |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| August 15, 2020: USC Columbia faculty submit a program change proposal in APPS to separate the joint program | August 17, 2020 SoE submits change of program |
| September 14, 2020: Graduate Council Committee | September, 2020 Graduate Advisory Council approval |
| September 21, 2020: Graduate Council | October, 2020 Faculty Assembly approval |
| October 15, 2020: New Program Proposal sent to Academic Programs | November 1, 2020 Proposal to BOT & CHE |
| November 1, 2020: Academic Programs sends proposal to BOT | March 25, 2021 CHE ACAP |
| December 15: BOT – AE&SEC/Full BOT | May 13, 2021 CHE CAAL |
| February 1, 2021: Academic Programs sends proposal to CHE | June 3, 2021 Full CHE |
| March 25, 2021: CHE ACAP | |
| May 13, 2021: CHE CAAL | |
| June 3, 2021: Full CHE | |

Respectfully,


Dean Judy Beck


Dean Jon Pederson


Provost Daren Timmons 8/4/2020


Provost William Tate

cc: Ed Walton, UofSC Columbia; Cam Reagin, UofSC Aiken